

NPIC/TSG/RED-179-70  
23 July 1970

MEMORANDUM FOR THE RECORD

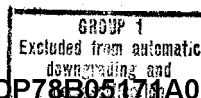
SUBJECT: Understanding Reached by PPBS and RED with Regard to Mr. [ ] Memorandum

REFERENCE: [ ] Memorandum of 21 May 1970

1. On 25 May 1970, the Research & Engineering Division received a paper forwarded by PPBS listing certain information requested by [ ] of the DDI Planning Office. RED and [ ] of PPBS entered into a series of meetings in an attempt to determine the most efficient method for obtaining the desired information. This extensive coordination was essential since the data requested was not a "one shot" thing, but like information would have to be provided on a continuing bases, and the amount of work involved was rather extensive. This memorandum is to provide an official record of the decisions that were made and the activities and procedures established in order to respond to the DDI Planning Office requirement.

2. [ ] had requested that we furnish to the Planning Staff a list of all active R&D contracts, giving a descriptive title, type of contract, name and location of contractor, start and ending dates, name of project officer, and any changes in cost data. It was immediately evident to [ ] and myself that the information requested was all available within the Contract Information System (CIS) RED inputs to this system, at considerable expense in RED man-hours, while in return, we obtain little or no return in useful information. Our sole reason for being a part of this system was at [ ] request so that the Planning Staff would have exactly the type of information requested. A review of this first requirement resulted in the following actions. Utilizing RED's CIS data, [ ] composed a "one shot" list of all our active R&D contracts while RED investigated the CIS failures. I talked to [ ] to try and determine why they were unable to obtain the desired information on an expeditious basis directly from the CIS system. In the process of this investigation, a number of idiosyncrasies--unique to the CIS computerized system and the current input and output procedures--were surfaced. Attempts are being made to rectify the situation so that in the future the CIS will provide the Planning Office with the required (obviously needed) information without extensive additional reporting requirements being levied upon RED.

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3. The second item requested was to furnish the DDI Planning Staff with a copy of the project memorandum for projects under [ ] as approved by the Director, NPIC. It was agreed that this would be taken care of automatically by NPIC/PPBS forwarding the required copy to Mr. [ ]

4. [ ] further requested that for each project completed or terminated in the future that we furnish to the DDI Planning Staff a brief memorandum setting forth: (a) the descriptive title, (b) the amount expended, (c) the name and location of the contractor, and (d) a brief assessment of the results of the contract. It was decided that this was obviously a Research & Engineering Division responsibility, and I agreed RED would provide this information to PPBS in the future.

5. This information was passed on verbally to all of the project officers through their respective Branch Chiefs and is being followed by a brief memorandum explaining the significance and suggesting a format for this brief staff study.

6. [ ] also requested that, in the future, for changes-in-scope or overruns approved by the Director, NPIC, that we furnish to the Planning Staff a memorandum setting forth the amount and date of original contract, the amount and dates of previous changes-in-scope or overruns, the name and location of contractor, the amount of the current change-in-scope or overrun and NPIC's rationale for the requested change. PPBS and RED both felt that all of this information was contained in the memorandum forwarded to the Director, NPIC requesting approval, and as a consequence, providing the DDI Planning Office with a copy of that memorandum should suffice. This was agreed to by [ ]

7. At this time, it appears that the data presently required by the DDI Planning Office will be made available through these procedural mechanisms. Some additional work may still be required to further insure that [ ] is able to get out of the CIS that data that RED has so conscientiously been putting in.

[ ]  
Deputy Chief,  
Research & Engineering Division, TSG

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